

25-13-62

RECEIVED

# CONTRACT APPROVAL FORM

## CONTRACT MANAGEMENT

(Contract Management Use only)

**CONTRACT TRACKING NO.**

✓ CM1519-A3

2013 DEC 10 AM 10:33

### CONTRACTOR INFORMATION

Name: Unifirst Corporation

Address: 1446 Haines Street Jacksonville FL 32206  
City State Zip

Contractor's Administrator Name: James McCamack Title: General Manager

Tel#: 904-737-1767 Fax#: \_\_\_\_\_ Email: \_\_\_\_\_

### CONTRACT INFORMATION

Contract Name: Uniform Rental Service Agreement Contract Value: \$1.95 regular work shirts, 2.15 Ladies Polo Shirt Weekly Cleaning charge per employee.

Brief Description: Weekly Uniform Cleaning Charge per employee

Contract Dates Nov 29, 2013 to Nov 30 2014 Status: \_\_\_ New \_\_\_ Renew X Amend# 3 \_\_\_ WA/Task Order

How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_\_\_

#### If Processing an Amendment:

Contract #: CM1519-A3 Increase Amount of Existing Contract: \_\_\_\_\_ No Increase X

New Contract Dates: Nov 29, 2013 to Nov 30 2014 TOTAL OR AMENDMENT AMOUNT: \$ 2,444.00

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. [Signature] 11/21/13 Funding Source/Acct #  
Department Head Signature Date 01073519 -549061
2. [Signature] 11/25/13  
Contract Management Date
3. [Signature] 11-26-13  
Office of Management & Budget Date
4. [Signature] 12-5-13  
County Attorney (approved as to form only) Date

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 12/9/13  
Ted Selby, County Manager Date

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department  
 Office of Management & Budget  
 Contract Management  
 Clerk Finance

Revised 9/24/12

RECEIVED  
 COUNTY MANAGER'S OFFICE  
 13 NOV 25 PM 3:40  
 RECEIVED  
 COUNTY MANAGER'S OFFICE  
 13 DEC -6 PM 1:59

**AMENDMENT NUMBER 3/THIRD EXTENSION TO THE**  
**AGREEMENT FOR UNIFORM RENTALS**

THIS ADDENDUM entered into this 9th day of December, 2013 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **UNIFIRST CORPORATION**, 1446 Haines Street, Jacksonville, Florida 32206, (hereinafter referred to as "Vendor").

**WHEREAS**, the parties entered into an Agreement dated November 30, 2009; and

**WHEREAS**, the original agreement provided for an initial term beginning November 30, 2009 and ending November 29, 2011, with an option to extend three (3) times upon mutual contract between the vendor and the County for increments of one (1) year; and;

**WHEREAS**, the parties agreed to extend the agreement for the periods beginning November 30, 2011 and ending November 20, 2013; and

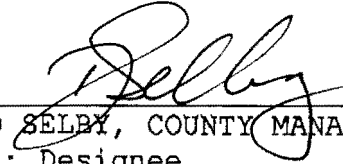
**WHEREAS**, the parties desire to amend and extend said Agreement.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

Contract Number CM1519-A3

1. In accordance with Section 5 of the Agreement for Uniform Rentals dated November 30, 2009, the performance period is hereby extended for an additional one (1) year beginning November 30, 2013 and ending November 29, 2014.
2. All other provisions of said Agreement not in conflict with this Addendum shall remain in full force and effect.
3. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

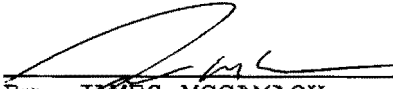


TED SELBY, COUNTY MANAGER  
Its: Designee

[VENDOR SIGNATURE ON NEXT PAGE]

Contract Number CM1519-A3

UNIFIRST CORPORATION

  
By: JAMES MCCAMACK  
Its: General Manager

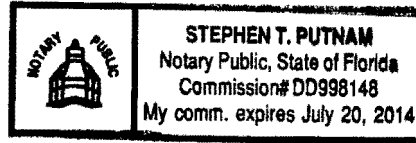
STATE OF FLORIDA

COUNTY OF Duval

Before me personally appeared, James McCamack, who is personally known  or produced FLORIDA Driver License identification, known to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 28<sup>th</sup> day of October, 2013.

  
\_\_\_\_\_  
Notary Signature



Notary-Public-State of FLORIDA at large  
My Commission expires:

**Dawn Krass**

---

**From:** Suzie Fontes  
**Sent:** Wednesday, August 21, 2013 3:57 PM  
**To:** Dawn Krass  
**Cc:** Charlotte Young; Bob Knott  
**Subject:** RE: CM1519 Uniform Rental Agreement with UniFirst Expires 11/29/13

Please prepare the documents for renewal of this agreement:

**Justification at this time:**

- ~~If we change vendors we will have the additional cost of purchasing new uniforms (11 Uniform Shirts for each employee) with a new vendor. (25 employees)~~

---

**From:** Dawn Krass  
**Sent:** Monday, August 19, 2013 12:10 PM  
**To:** Suzie Fontes; Bob Knott  
**Cc:** Charlotte Young; Dawn Krass  
**Subject:** RE: CM1519 Uniform Rental Agreement with UniFirst Expires 11/29/13

Just wanted to follow up on this, do you want to proceed with a renewal of this agreement?

*Dawn M. Krass*  
Contract Specialist  
Nassau County Contract Management  
96135 Nassau Place, Suite 6  
Yulee, Florida 32097  
Phone: (904)491-7377 ext 1097  
Fax: (904) 321-2658  
Email: [dkrass@nassaucountyfl.com](mailto:dkrass@nassaucountyfl.com)

---

**From:** Suzie Fontes  
**Sent:** Wednesday, June 26, 2013 5:01 PM  
**To:** Dawn Krass; Bob Knott  
**Cc:** Charlotte Young  
**Subject:** RE: CM1519 Uniform Rental Agreement with UniFirst Expires 11/29/13

Spoke with Charlotte about this, we will address options when I return from vacation.

---

**From:** Dawn Krass  
**Sent:** Wednesday, June 26, 2013 4:26 PM  
**To:** Bob Knott  
**Cc:** Dawn Krass; Suzie Fontes  
**Subject:** CM1519 Uniform Rental Agreement with UniFirst Expires 11/29/13

Bob,

Please review the attached memo and advise how you wish to proceed. I have attached a copy of the original contract and subsequent amendments for your reference.

*Dawn M. Krass*  
Contract Specialist

11/22/2013